Invention Project

Check-Off List

\_\_\_\_\_ Instruction Manual

\_\_\_\_ Table of Contents

\_\_\_\_ How to operate the product

\_\_\_\_ Troubleshooting Guide

\_\_\_\_ Diagram(s) of parts

\_\_\_\_ Warnings

\_\_\_\_\_ Print Advertisements (2)

\_\_\_\_ \_\_\_\_ Selling technique is evident

\_\_\_\_ \_\_\_\_ Illustration or photo of product

\_\_\_\_ \_\_\_\_ Advertising Text/Slogan

\_\_\_\_ \_\_\_\_ Text Features (e.g. fine print, etc.)

\_\_\_\_\_ Product Warranty

\_\_\_\_ What the warranty covers

\_\_\_\_ What the warranty does NOT cover

\_\_\_\_ Period of coverage

\_\_\_\_ Return policy

\_\_\_\_ Contact information

\_\_\_\_\_ Company Documents

\_\_\_\_ Portfolio Cover Sheet with Company Logo

\_\_\_\_ Organized portfolio